



Science Technician/Learning Support Assistant

Start Date: 01st September 2026

Closing Date: 29th June 2026 at Midday

Applications will be considered upon receipt. We reserve the right to interview and appoint at any stage of the process.



Headteacher: Sotiria Vlahodimou
Slindon House, Top Road, Slindon, Arundel, West Sussex BN18 0RH
Tel: 01243 814320 www.slindoncollege.co.uk



- Job Title:** Science Technician/Learning Support Assistant
- Pay:** Hourly Rate £13.75/Inclusive Hourly Rate £15.75
Actual Annual Salary £21,017.37 (including paid holiday entitlement at 14.54% - 5 weeks plus Bank Holidays pro rata)
Pay review pending Sep 2026
- Benefits:** Group Personal Pension Plan, Meals and Refreshments on Duty during term time, Counselling Service, Cycle to Work Scheme, On-Site Parking, Personal Accident Insurance, Discretionary Annual Bonus Award, Fee Remission.
- Hours:** 34 weeks/year (Term Time only)
39.25 hours per week including 30min paid lunch (on site on duty)
Mon-Wed 8.15am–4.30pm, Thurs & Fri 8:15am–3:30pm
- Accountable To:** Head of Science
- Probation Period:** One Term
- Contract:** Permanent

This is an exciting opportunity for a hard-working and reliable individual to join our dynamic and committed team. The successful candidate will support the Science Department to assist in servicing two laboratories, preparing materials and equipment for demonstrations and practical lessons as requested by teaching staff. They will provide technical support following Health & Safety guidance whilst assisting in practical classes and with the preparation and delivery of demonstrations. The Learning Support Assistant element of the role is to provide support for specific pupils during theory lessons.

Own transport is required as there is no public transport available.

Slindon College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. In addition to normal pre-employment checks, all appointments are subject to an enhanced Disclosure and Barring Service check and safeguarding interview. In addition, a Prohibition Order check, a Prohibition from Management check and overseas checks will be carried out for relevant positions.

All posts are exempt from the Rehabilitation of Offenders Act 1974 and the College is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are 'spent' unless they are 'protected' under the DBS filtering rules) in order to assess their suitability to work with children.

How to Apply

Please complete the Application Form including a supporting statement. CVs alone cannot be accepted. Your application can be submitted by email to hr@slindoncollege.co.uk.

We are happy to accommodate tours prior to application. Please contact the HR Officer to book

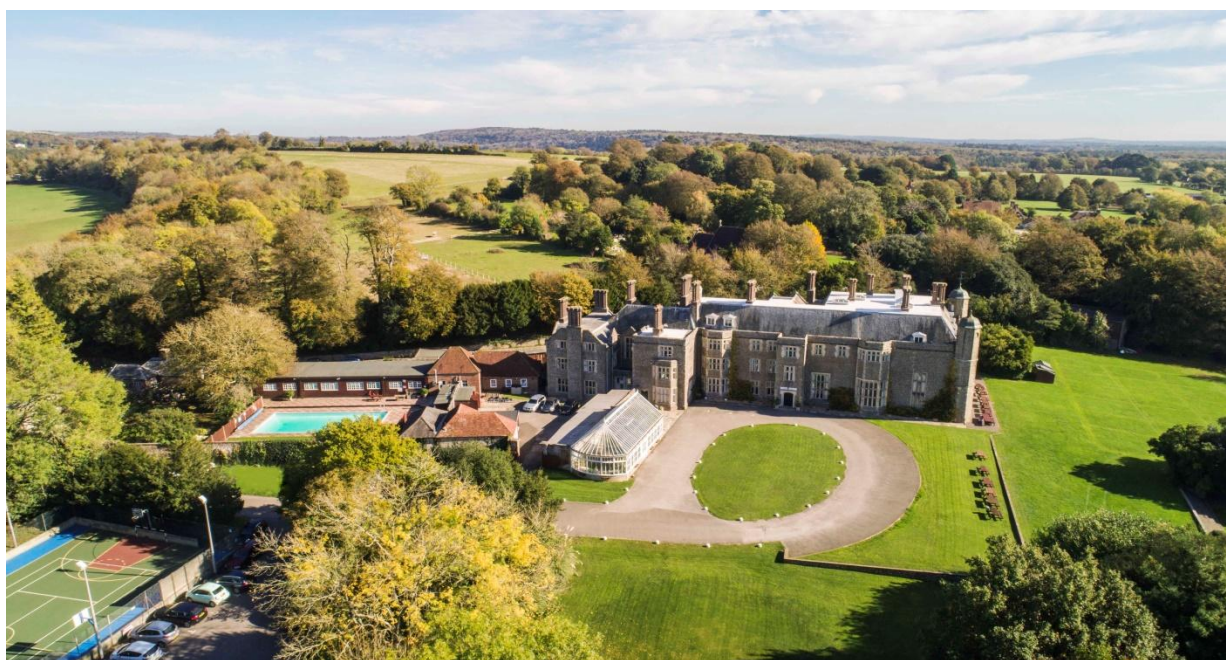
GENERAL INFORMATION FOR APPLICANTS

The College

With unrivalled views of the south coast, the 14 acre setting provides the backdrop to a stimulating, broad and balanced specialist educational experience for boys with additional learning needs aged 8-18 of all academic abilities, taking into account their strengths and talents.

Currently we have approximately 105 pupils on roll, 11 of whom are boarders. Some 98% of our pupils progress to Further Education or Training. We are proud of our College's strong links with the local community and employers which assist us in fully serving the needs of our pupils.

Slindon College employs a team of therapists who work closely with teachers and education staff to ensure pupils' needs are met. We offer a wide and varied curriculum so that pupils, as well as achieving in core subjects, can experience a range of subjects and so choose those that best suit their interests and ability.



Location

The College is situated in the South Downs National Park, nestled in the heart of the Slindon Village near the historic market town of Arundel. The nearest train stations are Barnham and Arundel.

Our Pupils

Our pupils thrive with some additional learning support as most have previously struggled to make progress in mainstream school settings. As a consequence, over a number of years, we have developed expertise in recognising obstacles to learning and putting in place learning pathways which help them to successfully re-engage with education.

Curriculum and Organisation

At KS2/3 all pupils study the National Curriculum. Pupils are grouped for learning in most subjects.

At KS4 pupils study a core consisting of English, Maths, Science, ICT, PE and PSHE. They are encouraged to take four of their option choices. Our facilities enable us to offer a range of vocational qualifications.

All subjects are expected to differentiate learning to meet the needs of the whole ability range and to provide extension activities for the gifted and talented. Additionally, the Learning Support Department provides excellent out-of-class and in-class support for

pupils with a range of additional educational needs. Teachers are provided with detailed information on pupils' strengths, needs, prior attainment and target grades. We are rigorous in applying our assessment for learning policy to ensure that all pupils make appropriate progress in line with national expectations. Pupils' welfare and educational progress are supervised by Heads of House who remain with the pupils as they progress through the College.



The Staff

The College working environment is stimulating and very busy but we do try to ensure there is opportunity for staff to meet together regularly; we hold briefings every morning and a weekly teaching staff meeting. Lunch is provided for all staff members during term time when on duty.

Continuing Professional Development lies at the heart of our people first values in relation to staff, and we are proud that many colleagues actively seek further development and advance their careers within the College.

More Information

To find out more about Slindon College, please visit our website: www.slindoncollege.co.uk or find us on social media:

Facebook: SlindonCollege

Instagram: SlindonCollege

LinkedIn: Slindon-College

JOB DESCRIPTION

Job Purpose

The main responsibilities are to maintain the tech room, service two laboratories, farm area classroom, prepare materials and equipment for demonstrations and practical lessons as requested by teaching staff in science and animal care lessons. The technician will provide technical support following Health & Safety guidance whilst assisting in practical classes and with the preparation and delivery of demonstrations. The Learning Support Assistant element of the role is to provide support for specific pupils during theory lessons.

Working Environment Note: Routine exposure to plants, pollens and animals.

Duties and Responsibilities

- In an orderly manner prepare, set up and clear away practical lesson resources, experiments and demonstrations including equipment and chemicals advising teaching staff on the latest safe alternatives to practicals as recommended by CLEAPSS.
- Maintain a bank of equipment and stock including monitoring stock levels and purchasing stock and sundries where required. Maintain and repair equipment and laboratory apparatus as necessary.
- Maintain orderly storage of equipment and stock including chemicals in the tech room chemical store and classrooms. Ensure safe storage of high-risk equipment and stock. Manage resource dates and carry out visual safety checks before use.
- To dispose of waste materials safely and in accordance with regulations.
- Carry out safety checks on equipment apparatus and repair damaged equipment.
- Create bespoke equipment as required for departmental use.
- Assist in the care of the science classroom animals and other organisms including routine cleaning and care and maintaining food and supplies.
- Ensure lab coats, farm overalls and any other such equipment is laundered as required.
- To complete admin tasks such as printing and sticking photographs, filing worksheets, marking stickers, creating name labels, labelling folders, photocopying, data entry, adapting experiments, preparing exam materials, scanning, putting up displays and other admin tasks as directed by the Head of Science.
- Assisting in the planning, procurement and delivery of any off-curriculum activity days, school events and Open Morning displays.
- To ensure the appropriate safety standards apply in relation to COSHH regulations.
- To ensure the adherence to the relevant Risk Assessments for the department and/or activity.
- To report any recognised hazards or dangers to the Head of Science and the Health and Safety Committee.
- Attend courses and maintain an up to date knowledge of technical activities, development and Health & Safety regulations.
- Liaise with the IT support team to ensure the department technical equipment is fully functional for pupil use.
- Aid the marketing team by providing up the date images of department activities as required.
- Take an accurate and detailed yearly inventory and stock take.
- Carry out related tasks that may be requested by the Classroom Teachers from time to time.

Supporting the Pupil

- To provide learning support in all lessons to support pupil's progress using a multi-sensory approach, according to individual learning style.

- Provide positive reinforcements, praise and rewards.
- Work with individual pupils/small groups of pupils independently as directed by the teacher.
- Use questioning to elicit independent thinking.
- To develop knowledge of the particular needs of the pupils and seek advice from the SENCo, class teacher and outside agencies as required.
- To aid access to the full range of learning experiences both inside and outside the classroom and provide modified materials as required e.g. worksheets, games, visual prompt cards etc.
- To make or modify resources as suggested and advised by the SENCo or other outside agencies.
- Motivate and encourage pupils to have a go at activities they may be unsure of.
- Facilitate inclusion in small group activities with peers and support interaction between them.
- Provide support and facilitate interaction with peers in the classroom and around site.

Supporting the College

- To actively participate in House responsibilities including break and lunchtime supervision as part of a duty team.
- To service and maintain school notice boards, classroom and corridor displays.
- To provide an effective, courteous and professional interface between internal colleagues, pupil; the general public, parents and external bodies.

General Responsibilities

- Work at all times in a safe manner in consideration to the College risk assessments and to report all accidents to Matron in line with statutory requirements.
- Participate in training and other learning activities, performance and professional development as required.
- To participate in the supervision cycle according to the College policy.
- Contribute to the overall ethos/work/aims of Slindon College.
- Be aware of and comply with current legislation concerning, but not limited to, Equal Opportunities, Health & Safety at Work, Fire Safety. Be aware of and comply with the College's policies and procedures relating to Child Protection/Safeguarding, health & safety, security, reporting all concerns to the appropriate person.
- Undertake all duties reasonably requested in a manner consistent with the mission and aims of Slindon College.

Confidentiality

- The post holder must at all times maintain the complete confidentiality of the material and information that they handle.
- Maintain and record accurate information in line with Compliance, GDPR and Freedom of Information regulations.

This general job description is not comprehensive and the post holder will be required to undertake such other tasks appropriate to the level of appointment as the Headteacher may reasonably require.

PERSON SPECIFICATION

	Essential	Desirable	Method of Assessment
Qualifications			
Educated to GCSE level including English, Maths & Science at grades A*-C or equivalent.	✓		Application
A Level Science or technical qualification relevant to science at grades A*-C or equivalent.		✓	Application
CLEAPSS Prep Room Management and H&S for Senior Science Technicians training or willingness to complete.	✓		Application
Training in COSHH regulations.		✓	Application
Skills and Experience			
Experience of working in a laboratory in a school or other industry.		✓	Application
Strong numeracy and literacy skills.	✓		Application/ Interview
High level of ICT proficiency.	✓		Application/ Interview
Knowledge of safe working practices in relation to the handling and usage of hazardous equipment and tools.	✓		Application/ Interview
An enthusiasm for Science with a technical frame of mind and the ability to solve technical issues.	✓		Application/ Interview
Previous experience of working within an educational setting with children or young people with SpLD.		✓	Application
An understanding of issues relating to children who have additional educational needs e.g. autism, ADHD, dyslexia etc.		✓	Application/ Interview
Willingness to undertake further training, particularly related to the educational needs of the children.	✓		Application/ Interview
Personal Attributes			
Ability to work within the school's timetable and adapt to changing needs.	✓		Application/ Interview
Ability to interact in an understanding and patient manner with children who have additional educational needs.	✓		Interview
Ability to develop effective professional relationships with colleagues, pupils and all contacts.	✓		Interview
Ability to maintain a high degree of confidentiality and to use discretion in dealing with sensitive information.	✓		Application/ Interview
A commitment to safeguarding and promoting the welfare of children and young people.	✓		Application/ Interview